

The Board of Henry County Commissioners met in regular session on this 25<sup>th</sup> day of July 2023. Robert Hastedt and Lori Siclair were present with Glenn Miller absent. The Board approved minutes and signed resolutions.

9:05 a.m. —Commissioner Hastedt call meeting to order.

9:05 a.m. —The Lord’s Prayer

9:05 a.m. —Pledge

9:30 a.m. — Penni Bostelman- Senior Center Update. See attached.

10:00 a.m. —Nick Nye -2023 Hazmat Plan and LEPC Board members. Presented the 2023 Hazmat Plan and new board appointments to the LEPC Board with term of July 17, 2023- July 16, 2025.

10:30 a.m. -11:00 p.m.— A motion was made by Mrs. Siclair and seconded by Mr. Hastedt to enter into Executive Session for hiring of a public employee. No Action was taken.

Mrs. Siclair—Yes Mr. Hastedt—Yes

**RESOLUTION A— Approve Budget Adjustments.** The motion was made by Mrs. Siclair, seconded by Mr. Hastedt. Motion approved unanimously.

**RESOLUTION B— Approve Then and Nows.** The motion was made by Mrs. Siclair, seconded by Mr. Hastedt. Motion approved unanimously.

**RESOLUTION C— Approve contract agreement with Shannon Wymer for 25 hours to maintain the recycling program.** The motion was made by Mrs. Siclair, seconded by Mr. Hastedt. Motion approved unanimously.

**RESOLUTION D— Approve 2023 Hazmat Response and Preparedness Plan.** The motion was made by Mrs. Siclair, seconded by Mr. Hastedt. Motion approved unanimously.

**RESOLUTION E— Approve board appointments to the Local Emergency Planning Committee for a 2-year term.** The motion was made by Mrs. Siclair, seconded by Mr. Hastedt. Motion approved unanimously.

**RESOLUTION F— Approve Appointment of John Nye to the ADAMHS Board 7/1/23-6/30/27.** The motion was made by Mrs. Siclair, seconded by Mr. Hastedt. The motion was made by Mrs. Siclair, seconded by Mr. Hastedt. Motion approved unanimously.

**RESOLUTION G— Approve Agreement with Tom Stuckey for 1 year review for Transportation Network.** The motion was made by Mrs. Siclair, seconded by Mr. Hastedt. Motion approved unanimously.

11:08 a.m.—Adjourn

There being no further business to discuss, the meeting was adjourned until the next regular scheduled meeting or upon call of the President.

  
\_\_\_\_\_, Pres.  
Robert E. Hastedt

  
\_\_\_\_\_  
Lori L. Siclair

\_\_\_\_\_  
ABSENT  
Glenn A. Miller

Attest:  
  
Kristi Schultheis, Clerk



**HENRY COUNTY SENIOR CENTER**

Report to the Commissioners

July 25, 2023

*"To empower and inspire older adults to thrive in all aspects of their lives."*

Penni Bostelman, Executive Director

Next Meeting: Tuesday, August 29, 2023 @ 9:30am

Financial Report

Nutrition Report

- Congregate Meals in June (21 serving days) 1013 meals for average of 48 per day.
- MOW & Passport (21 delivery days) 6355 meals for an average of 303 per day.
- Drive up/Grab-n-Go (17 delivery days) 244 for average of 14.

**IMPORTANT DATES**

July 26<sup>th</sup> - Advisory Board & Birthday Bash  
 August 8<sup>th</sup> - National Pickleball Day Festivities  
 August 15<sup>th</sup> - Senior Day at the Fair  
 August 15<sup>th</sup> - Building closed  
 August 23<sup>rd</sup> - Advisory Board & Birthday Bash  
 September 4<sup>th</sup> - Closed for Holiday

AVERAGE MOW PER DAY

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
MOW 2013	121	128	135	138	130	135	141	138	139	150*	146	140
MOW 2014	139	145	155*	158*	165*	173*	173	171	169	182*	186*	195
MOW 2015	170	180	188	181	179	184	193	195	196*	200*	203*	200
MOW 2016	198	206*	206	210*	218*	211	209	216	218	229*	252*	222
MOW 2017	234	231	225	234	236	234	235	229	226	235	233	236
MOW 2018	233	231	232	222	239	228	230	233	226	235	228	231
MOW 2019	233	224	210	233	239	228	231	229	224	240	224	220
MOW 2020	217	209	243	287	292	296	280	288	302	321	325	337
MOW 2021	341	320	321	321	299	304	304	313	319	315	315	317
MOW 2022	302	274	276	287	302	309	306	290	294	302	292	299
MOW 2023	297	291	303	305	311	303#						

#- only MOW (no grab-n-go)

Executive Director's Report

264-5



# Henry County Commissioners

Henry County Office Complex  
1853 Oakwood Avenue  
Napoleon, OH 43545

Robert E. Hastedt  
Lori Siclair  
Glenn A. Miller

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## Press Release

**Tuesday July 25, 2023**

**Meeting 264-5**

### Agenda Items

- 9:00 a.m. Meeting Called to Order
- 9:00 a.m. Lord's Prayer
- Pledge
- Budget Adjustments
- Then and Now
- 9:30 a.m. Penni Bostelman- Senior Center Update. See attached.
- 10:00 a.m. Nick Nye- LEPC Board members and 2023 Hazmat Plan
- 10:30 a.m. Executive Session for Hiring of a public employee. No action taken.

### Resolutions

- A Approve Budget Adjustments
- B Approve Then and Nows
- C Approve contract agreement with Shannon Wymer for 25 hours to maintain the recycling program.
- D Approve 2023 Hazmat Response and Preparedness Plan
- E Approve board appointments to the Local Emergency Planning Committee for a 2 year term.
- F Approve Appointment of John Nye to the ADAMHS Board 7/1/23-6/30/27
- G Approve Agreement with Tom Stuckey for 1 year review for Transportation Network.

### Next Meetings

#### Thursday July 27, 2023

- 9:00 a.m. Meeting Called to Order
- 9:00 a.m. Lord's Prayer
- Pledge
- Budget Adjustments
- Then and Now
- 9:30 a.m. Bid Opening for Courthouse Chiller
- 10:00 a.m. Public Hearing #1 for Solid Waste increase

*(Subject to Change)*

Join Zoom Meeting

<https://henrycountyohio-gov.zoom.us/j/94459957282?pwd=T0pVQWU2WGFuME9xVWtxOWFrVDZlUT09>

Meeting ID: 944 5995 7282

Passcode: 760813

One tap mobile

+19292056099,,94459957282#,,,,\*760813# US (New York)

Dial by your location

+1 929 205 6099 US (New York)



Henry County Senior Center  
2023 Revenue vs Expenses

	Jun-23	May-23	YTD	Budgeted	
<i>Begin Balance</i>			<b>1,162,966.14</b>		
<b><u>Revenue</u></b>					
Building Rental	7,805.82	0.00	23,417.46	46,834.92	50%
Donations/Oth	6,968.00	1,396.00	13,692.10	15,000.00	91%
Passport/Waiver Meals	1,094.40	1,274.40	9,352.80	16,000.00	58%
Nutrition Program Inc.	14,275.50	16,015.00	82,388.50	160,000.00	51%
Dept of Aging IIIB (T)	174.54	116.36	30,616.95	39,344.92	78%
RE Settlement	0.00	7,604.18	560,425.31	839,528.76	67%
Dept of Aging IIIC (N)	<u>3,970.67</u>	<u>5,714.50</u>	<u>99,857.96</u>	<u>114,901.58</u>	87%
<b>Total Revenues</b>	<b>34,288.93</b>	<b>32,120.44</b>	<b>819,751.08</b>	<b>1,231,610.18</b>	67%
<b><u>Expenses</u></b>					
Salaries	29,935.05	34,202.04	201,778.01	428,000.00	47%
Office Supply	247.07	278.90	1,477.93	3,000.00	49%
Equipment	0.00	4,317.40	4,317.40	4,000.00	108%
Telephone	72.41	72.41	437.85	1,020.00	43%
Building Maint.	864.72	3,095.57	5,618.25	18,000.00	31%
Advertising	282.43	0.00	771.33	5,000.00	15%
Staff Travel/Train	0.00	105.59	364.25	5,000.00	7%
Other Line Item	0.00	0.00	0.00	7,000.00	0%
Miscellaneous	124.10	0.00	862.50	1,900.00	45%
Postage	603.32	0.00	1,836.26	4,000.00	46%
PERS	4,117.11	4,169.09	26,784.42	60,000.00	45%
Medicare	556.24	605.93	3,764.79	8,200.00	46%
Cap. Imp./Veh. Replacm	0.00	0.00	0.00	90,000.00	0%
Utilities	2,180.06	2,877.09	18,462.35	40,000.00	46%
Health Ins	4,853.00	5,488.00	44,293.00	76,840.00	58%
Life Ins	21.01	0.00	79.01	200.00	40%
Vehicle/Liability	0.00	6,285.95	6,285.95	5,000.00	126%
Janitor Supply	1,278.92	38.98	2,625.38	9,000.00	29%
RE Settlement	0.00	0.00	15,383.99	19,000.00	81%
Satellite Programming	0.00	0.00	0.00	3,600.00	0%
Nutrition Services	24,324.37	26,939.68	154,416.31	290,000.00	53%
Reim. Trans. Net	27,347.84	22,783.28	118,466.65	240,000.00	49%
Pest Control	64.65	64.65	387.90	840.00	46%
Copy Machine	511.57	548.86	3,171.89	5,000.00	63%
Vehicle Expenses	<u>1,823.24</u>	<u>1,900.67</u>	<u>10,817.80</u>	<u>24,324.90</u>	44%
<b>Total Expenses</b>	<b>99,207.11</b>	<b>113,774.09</b>	<b>622,403.22</b>	<b>1,348,924.90</b>	46%
Excess Rev. Vs Exp.	-64,918.18	-81,653.65	1,360,314.00		
<i>Currently should be at 50% of budget</i>			13 months of operating monies		

Senior Center Capital Balance 302,145.30

Henry County Senior Center  
Senior Nutrition Program 2023

	Jun-23	May-23	YTD	Budgeted	
Nutrition Donations	868.00	1,396.00	7,214.10	2,500.00	288.56%
Passport/Waiver Meals	1,094.40	1,274.40	9,352.80	28,000.00	33.40%
Nutrition Program Income	14,275.50	16,015.00	82,388.50	160,000.00	51.49%
RE Settlement	0.00	0.00	248,317.45	297,286.00	83.53%
AOoA Food Service	<u>3,970.67</u>	<u>5,714.50</u>	<u>99,857.96</u>	<u>94,660.00</u>	105.49%
<b>Total Revenues</b>	<b>20,208.57</b>	<b>24,399.90</b>	<b>447,130.81</b>	<b>582,446.00</b>	76.77%
Salaries	21,956.97	21,924.02	142,587.76	260,000.00	54.84%
Equipment	0.00	0.00	0.00	1,200.00	0.00%
Telephone	7.24	7.24	43.80	100.00	43.80%
Building/Maintenance	0.00	532.00	874.21	1,800.00	48.57%
Staff Travel/Training	0.00	0.00	138.43	1,500.00	9.23%
Miscellaneous	0.00	0.00	30.00	750.00	4.00%
OPERS	3,008.10	3,003.59	19,534.25	38,360.00	50.92%
Medicare	417.18	416.56	2,709.13	5,320.00	50.92%
Utilities	650.00	650.00	3,900.00	7,800.00	50.00%
Health Insurance	1,270.00	1,270.00	11,620.00	15,816.00	73.47%
Vehicle/Liability Insurance	0.00	3,000.20	3,000.20	2,100.00	142.87%
Janitor Supply	0.00	0.00	489.90	3,700.00	13.24%
Nutrition Services	25,114.81	26,939.68	155,206.78	225,000.00	68.98%
Vehicle Expenses	<u>1,689.32</u>	<u>1,767.26</u>	<u>9,434.95</u>	<u>19,000.00</u>	49.66%
<b>Total Expenses</b>	<b>54,113.62</b>	<b>59,510.55</b>	<b>349,569.41</b>	<b>582,446.00</b>	60.02%
<b>Rev vs Exp</b>	<b>-33,905.05</b>	<b>-35,110.65</b>	<b>97,561.40</b>		

YTD Avg.

Average PI rec'd CONG	2.31
Average PI rec'd HDM	2.02
Average PI rec'd GNG	3.44

(Suggested is \$3 per meal)

*Cost Per Meal*

	YTD Meals	43,521
January	8.49/3.74	July
February	8.26/3.72	August
March	8.35/3.49	September
April	8.44/3.69	October
May	8.23/3.62	November
June	8.03/3.57	December



Henry County Senior Center  
 Units of Service Provided 2023

	Jun-23	May-23	YTD
Total Congregate Meals	1,013	1,100	5,560
Total Grab and Go	244	283	1,447
Total HDM	<u>6,355</u>	<u>6,555</u>	<u>36,514</u>
	7,612	7,938	43,521

**Contracted Units**

Congregate	809	964	4701
Inel Cong	204	136	859
Grab and Go Meals	244	283	1447
HDMs	6065	6339	35131
Inel. HDM/Other	81	22	266
Passport	209	194	1117
Nu Assess	38	38	214
Transport	530	657	3387
Socialization/Recreation	7	6	34

**AOA Contracted Dollars**

**Balance**

Congregate	\$21,464.04	\$0.00	\$3,538.04	\$21,464.04	\$0.00
Grab and Go Meals	\$6,398.37	\$0.00	\$432.63	\$4,208.86	\$2,189.51
HDMs	\$74,176.00	\$0.00	\$0.00	\$74,176.00	\$0.00
Transport	\$29,831.52	\$0.00	\$0.00	\$29,831.52	\$0.00
Socialization/Recreation	\$1,279.96	\$203.63	\$174.54	\$785.43	\$494.53

Passport HDM - \$7.20	\$1,504.80	\$1,396.80	\$8,042.40
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# JUL 2023 NUTRITION REPORT

JUN 2023 MOWS, Passport, Drive thru & Congregate 21 meal days

Chief	247.55
Defiance Dairy	1667.70
Gordon Food Service	26,268.90
Henry Co. Commissioners (phone)	.00
Henry Co. Engineer fuel	1,306.53
Howard's Friendly Service	51.98
Nickel's Bakery	730.66
Wal-Mart	118.46

**TOTAL** **\$30,391.73**  
PROGRAM INCOME / NUTRITION OFFICE

Month	Congregate	Drive Thru	HD Meals	Sponsor \$	Total for Month
Jan 2023	795.00	794.00	11,720.00	495.00	\$13,804.00
Feb 2023	922.00	722.00	9,233.00	432.00	\$11,309.00
Mar 2023	1,347.00	883.00	12,672.00	757.00	\$15,659.00
Apr 2023	965.00	800.00	10,786.00	905.00	\$13,456.00
May 2023	797.00	1,027.00	12,235.00	1,146.00	\$15,205.00
Jun 2023	1,427.00	722.00	14,049.50	868.00	\$17,066.50

TRUCK #1	2010	MILEAGE	97,251				
TRUCK #2A	2010	MILEAGE	109,608				
TRUCK #4A	2012	MILEAGE	110,189				
TRUCK A	2013	MILEAGE	118,645	JUN MILEAGE *	29	GAL/FUEL	5.6 MPG
TRUCK #2	2020	MILEAGE	18,446	JUN MILEAGE	683	GAL/FUEL	74.6 MPG 9.2
TRUCK #3	2020	MILEAGE	24,357	JUN MILEAGE	769	GAL/FUEL	66.4 MPG 11.6
TRUCK #4	2014	MILEAGE	82,493	JUN MILEAGE	706	GAL/FUEL	79.4 MPG 8.9
TRUCK #5	2021B	MILEAGE	15,600	JUN MILEAGE	937	GAL/FUEL	81.2 MPG 11.5
TRUCK #6	2021A	MILEAGE	21,414	JUN MILEAGE	744	GAL/FUEL	63.4 MPG 11.8
TRUCK #7	2016	MILEAGE	74,520	JUN MILEAGE	680	GAL/FUEL	66.0 MPG 10.3

JAN TOTAL MILES	3,532	364.36	GAL/FUELTOTAL COST	\$2.64 GAL	\$ 961.69
FEB TOTAL MILES	3,877	390.97	GAL/FUELTOTAL COST	\$2.97 GAL	\$ 1,161.01
MAR TOTAL MILES	4,983	482.72	GAL/FUELTOTAL COST	\$2.94 GAL	\$ 1,421.19
APR TOTAL MILES	3,708	380.10	GAL/FUEL TOTAL COST	\$3.00 GAL	\$ 1,138.85
MAY TOTAL MILES	4,223	420.93	GAL/FUEL TOTAL COST	\$2.77 GAL	\$ 1,167.84
JUN TOTAL MILES	4,519	448.37	GAL/FUEL TOTAL COST	\$2.91 GAL	\$ 1,306.53

## Jul Nutrition Notes:

1. Four Sponsored meals scheduled for the month of July